



Classical Academy
EDMONTON

Edmonton Classical Academy English Second Language Assistant

The **Edmonton Classical Academy** is now accepting applications for an English Second Language Assistant for the 2024/2025 academic year, beginning mid-August, 2024.

Edmonton Classical is a charter public school of the Alberta Classical Academy which offers an academically rigorous liberal arts education focused on developing “the knowledge, virtues, and habits befitting free citizens.” Among the school’s distinct features are a smartphone-free environment; its embrace of traditional pedagogy and teacher-led classrooms; a knowledge-rich curriculum centred on classical and enduring works of literature, philosophy, and art; a focus on character and the nurturing of virtues; a culture of friendship and leisure (scholē); and an explicit commitment to the pursuit of truth, beauty, and wisdom.

The school is more than doubling in size for the coming academic year and will serve approximately 400 students. We will continue to add a grade each year, eventually serving K-12.

Position Summary

Reporting to the Principal Educator, the ESL Assistant provides language learning support to individual or small groups of students, to help the student achieve results at grade level. Working in collaboration with teachers and campus administrators, the ESL Assistant will develop and implement a plan to best meet individual needs of students.

Responsibilities

1. Instructional Support
 - a. Identifying ESL students at the beginning of the school through approved language assessments
 - b. Collaborating with teachers and Campus Administration to determine a schedule for ESL assistance
 - c. Supporting English language learning by working with teachers and students in the listening/understanding, speaking, reading and writing language strands



d. Researching, preparing and compiling ESL instructional materials in support of language learning

2. Student Support

- a. Preparing and implementing activities, assignments and resources to use with the students to help them improve their language skills, to address specific areas of weakness as identified in the assessment process
- b. Working with the students to provide extra assistance, either through individual attention, small group work or in class support

3. Teacher Support

- a. Communicating with the homeroom teacher frequently about student progress
- b. Supporting in collaboration with teachers to develop and implement a plan to best meet individual needs of students who require assistance
- c. Supporting teacher assessment of student progress

4. Other related duties as assigned

Qualifications

- Diploma or Certificate in English as a Second Language preferred;
- Work experience within a school environment preferred;
- The ability to work independently and take initiative;
- Strong interpersonal skills with students, parents and staff;
- A supportive and caring manner with children and a belief that all students can learn;
- Strong organizational skills;
- Proficiency with current technology for performance of duties.

Closing date for applications: This position will remain open until a suitable candidate is found.

Application Details:

Interested candidates are asked to complete the full application on our website:

<https://www.edmontonclassicalacademy.ca/careers-1>



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While all applicants are thanked for their interest, only those selected for the interview process will be contacted.